



UNIDAD DE RELACIONES INTERNACIONALES UNIVERSITARIAS
UNIVERSIDAD NACIONAL DE LA PLATA

VISA FOR *EXTRA MERCOSUR* INTERNATIONAL STUDENTS

To be presented at the International Relations Office (Tuesday, Wednesday or Thursday from 1pm to 4pm):

1. Life and health insurance including repatriation cover (photocopy). This will allow you to obtain the original Acceptance Letter and the certificate to access the University Dinner.

OBTAINING THE VISA

STEP 1: A ***“No Criminal Records” certificate*** from the *REPUBLIC OF ARGENTINA* issued by the National Register of Recidivism.

How to get it?

- Google <http://www.dnrec.jus.gov.ar/> and click on
 - Start the process to get the Criminal Record Certificate → Personally by the interested party → Go to the application form: FILL IT IN AND PRINT IT (*Use the last version of PDF and print the form in a legal size sheet of paper*).
- Take the application form, your passport and a copy of the first 2 pages to the **Ministry of Justice and Human Rights Office** (13 St. 562/3 between 43 St. and Paso Square) Opening hours go from 7.30am to 5.30pm. Pay \$40. You will be able to download the certificate from the web site within 5 working days.

STEP 2: On-line appointment at the National Migrations Office

How to get it?

Google http://www.migraciones.gov.ar/accesible/?dni_extranjeros and click on:

- Continue to obtain your on-line appointment → *Proceeding (choose the 1º option)*
→ *Place of Residence (Province: Buenos Aires; Locality: La Plata - La Plata)*
- You need to have the “No Criminal Records” certificate mentioned in 2b at hand to be able to continue.
- Complete with the information requested and you will be able to choose the time frame for your appointment.
- Print the appointment confirmation.



STEP 3: Domicile Certificate

How to get it?

Take the passport to the Bureau of Vital Statistics (44 St. 981 between 14 st. and 15 st.), from 8am to 1.30pm. -Remember to mention that the certificate is to be presented at the Migrations Office and that it is valid only for 15 days). Here, after paying \$10, you will receive the certificate.

STEP 4: Certificate of Registration

How to get it?

Go to the International Relations Office and take:

- a) Valid and effective Passport, and the photocopy of it (blank pages included).
- b) One (1) **ID photo** (4x4) with Light/white background.
- c) "No Criminal Records" certificate from Argentina.
- d) Domicile Certificate

ATTENTION:

If you are staying over six months, you need

- a "No Criminal Records" certificate from your country of origin or from the countries where you have been living for the last FIVE (5) years, duly attested by the corresponding Argentine Consulate, or bearing the Apostille. In case the foreign country does not issue the mentioned certificate, pursuant to local regulations, the prospective student will submit a consulate certificate indicating that fact.

STEP 5: Obtaining the Visa

Go to the NMO (1 St. between 43 and 44), on the day and time indicated in the Migrations web site, with the documentation mentioned above. *Pay the corresponding migratory fee \$600 (subject to modifications).*

STEP 6: Bring to the International Relations Office the *Visa Precaria* issued by the NMO, OTHERWISE THE UNLP WILL NOT CERTIFY YOUR STUDIES AT THIS INSTITUTION.

▪ *In all cases, the official documentation shall be translated into Spanish by a Certified Translator in the Professional Board of Certified Translators, 49 street 876 ½, between 12 y 13, 4th floor office 4. Tel: 421-6443. Business hours: Monday, Wednesday and Friday from 10.30am to 1.30pm.*



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